



HURTWOOD INN
· PUB AND RESTAURANT ·

Corporate Booking Information

Room hire per day (09.00am to 17.00pm) **£300.00** for the exclusive use of the lower half of the restaurant or **£600** for exclusive use of entire restaurant. 60 people is the maximum number of delegates the room can take comfortably.

Tables' layout can be arranged as boardroom or for small gatherings U shape.

Conferencing equipment must be pre-booked and is extra, but complimentary Wi-Fi is available. There are several power points available and some extension leads are available.

There are some car parking spaces, but there are two big public car parks in a short walking distance. As we are located in a rural area, please arrange transportation in advance to avoid disappointments. We are 6 miles from the M25 motorway, 20 miles from Gatwick airport, 6 miles from Guildford, 6 miles from Dorking and the nearest train Station is in Gomshall 3 miles away. The Hurtwood Hotel is available for some of your accommodation needs. www.hurtwoodhotel.co.uk hurtwoodhotel@mail.com 01306 730514

Price includes:

- Coffee and biscuits served on arrival, during a scheduled break and after lunch.
- Jugs of tap water.
- Vat is included but an optional 12.5% service charge will be added to the bill.

Lunches, dinners and snacks

Any extra refreshments will be charged at the going rate and we can organize small to grand Buffets from £ 14.50 per person. A set lunch or dinner party menu is available at £ 32.50 per person a comprehensive Bar menu is always available for lunch or dinner. A splendid Tasting menu (small tastes of at least 9 courses) is also available @ £ 45.00 per person. Vat is included but a 12.5% optional service charge will be added. All Buffets, party menus, tasting menu and bar meals for 10 persons and over, **must be pre-ordered at least 3 days in advance**. We must be informed of any intolerances or allergies well in advance. **A deposit of £ 300.00 will be required to secure any bookings** and it can be paid over the phone, in person or via bank transfer Sort code 82-11-07 Account n. 40545270 Clydesdale Bank for Surrey Hills Events Ltd.